

## INCLUSIVE WEBSITE EXPERIENCE

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Lake-Sumter State College is committed to making our websites accessible to all audiences. We are

**DISTRICT BOARD OF TRUSTEES  
LAKE-SUMTER STATE COLLEGE  
LEESBURG, SUMTERVILLE, CLERMONT  
APRIL 17, 2019**

The regular meeting of the District Board of Trustees, Lake-Sumter State College, was called to order at 5:00 p.m. on April 17, 2019 in the Board Room at the South Lake Campus, by Ms. Emily Lee, Board Vice

Benedetto Mongiovi (effective date 05/01/2019)  
Vanessa Holt (effective date 06/07/2019)

## **Monthly Fiscal Report for March 2019**

### **Facilities Update**

### **Purchases over \$25,000**

The motion was passed with the following vote: Voting “yea” – Butler, Hill, Hooten, Jones, Lee, and Morris.

## **SCHEDULED INFORMATION REPORTS**

### **President’s Update**

Dr. Sidor reported that the Legislative session is down to its final two weeks. He reported that he is most concerned about is Dual Enrollment. This expansion of Dual Enrollment

Dr. Sidor gave an update regarding the legislative session:

- x On March 22, both the house and senate voted on their respective budgets. The Senate wants to allocate \$90.3 billion, and the House wants to allocate \$89.9 billion. They are around \$400 million apart, and the next step is called the “conferencing process.” During this stage, each area of the budget will finalize a number for each silo and work through the particulars.

He will keep the board updated on all legislative issues. He encouraged everyone to reach out to the house and senate and thank them for their support.

The meeting recessed for a break at 5:30 p.m. and resumed at 5:52 p.m.

### **Claire Brady**

Dr. Brady gave a division update. She thanked everyone for taking the time to visit the new South Lake Student Lounge. The space is a strong example of student advocacy and college-wide collaboration. We are in the last week of spring classes final exams begin next week. Summer A/AE classes begin May 6<sup>th</sup>.

Summer and fall enrollment is looking strong. The Key Player’s group, led by Jenni Kotowski, have implemented targeted initiatives that have greatly improved early registration and overall enrollment.

The 2019 Student Satisfaction Inventory (Ruffalo Noel-Levitz) was implemented in March/April. This bi-annual national survey instrument will provide a great deal of data

**Brian Rogers**, Assistant Professor of History  
**Toni Upchurch**, Instructor of Speech  
**Minerva Haugabrooks**, Assistant Professor of Nutrition  
**Chris Ramos**, Instructor of Nursing  
**Jessica Terrell**, Instructor of Mathematics  
**Amanda Kirchner**, Instructor of English  
**Katrina Bennett**, Director of Financial Aid  
Student Affairs representative

The Co-Directors met with Katie Sacco, Director of Library Services earlier today to begin the QEP design and to set the first meeting with the full team.

Jackie Pierce, Assistant Professor of English represented LSSC at the AFC Professor of the Year competition earlier this month. Jackie presented an outstanding teaching demonstration titled "Steedant an 6esing".

LSSC's 33<sup>rd</sup> Annual Mathlympics was hosted by the LSSC math faculty on Friday, April 5, 2019 in the gym on the Leesburg campus. Twenty-one high school teams of four students each, representing twelve Lake and Sumter County high schools, competed in the fun, Big Bang Theory-themed math competition. The top four unique schools won an LSSC Mathlympics trophy:

- 1st place: South Sumter High School, team A
- 2nd place: East Ridge High School, team A
- 3rd place: Montverde Academy, team A
- 4th place: Lake Minneola High School, team A

Nora Rackley, Reference and Instruction Librarian, recently completed the initial training for the Online Educational Resources certificate. She is currently developing a plan for OER for the College as part of this certificate. She will be collaborating with faculty interested in OER in order to put together a plan for initial implementers. She has already identified several faculty, including Dr. Ortiz in the BASOM program, who wish to have OER integrated into their curriculum.

The College Republicans hosted Congressman Daniel Webster on the Leesburg campus last Thursday and they invited the College Democrats. Students from both groups were present along with Jeremy Norton, Dr. Hopkins, Greg Bridgeman, and Dr. Bigard. The representative gave a talk about his experiences in the state house and Congress, constituent service, his philosophy of principles over power, and he answered questions from the students.

### **Heather Bigard**

Dr. Bigard reported that we have a new member of our team Emi, the security dog. She joined the family this week. She is trained for fire arms detection and drugs. She is approachable and friendly.

The current budget is still looking very good with a surplus of approximately \$800,000 in hopes of transferring a large part to Fund 7. She is working on the 2019-20 budget, and it should be compiled and ready by June to present to the board for approval along with the CIP and other facility items.

She reported that several projects in the facilities area are being completed such as air conditioner repairs and maintenance that has not been done in several years. We have hired a new Associate Vice President and Controller she will start on May 15, and her name is Melinda Barber.

She reported on HB5501 with significant changes coming from the Senate with SB190 this will restrict what we can request from PECO. Also, it will require about 15% match money.



Dr. Bigard reported that a copy of the Financial Audit was sent to each member for review. We ended the year with \$65.5 million in assets. There was one finding in the audit which was untimely reconciliation of bank statements. This issue has been resolved.

Tim Morris made a motion to accept the audit, and Bret Jones seconded, and the motion carried. The motion was passed with the following vote: Voting “yea” – Butler, Hill, Hooten, Jones, Lee, and Morris.

### **Naming of the Ann Dupee Simulation Lab**

Dr. Sidor asked the board to approve the naming of the Simulation Lab in the Health Sciences Building in honor of Ms. Ann Dupee. The naming is in recognition of a major gift from the estate of Ann Dupee.

Bret Jones made a motion to approve, and Marcia Butler seconded, and the motion carried. The motion was passed with the following vote: Voting “yea” – Butler, Hill, Hooten, Jones, Lee, and Morris.

### **Approval of the 2019-2024 Strategic Plan**

Dr. Bigard presented the 2019-2024 Strategic Plan. She has a brief explanation of how the plan was developed in the first phase with a revised mission statement. The second phase concluded with 14 objectives and 33 initiatives connected by five pillars. The next phase will be to implement with specific projects for each initiative, timelines, and development of the institutional scorecard and KPI's.

Bret Jones made a motion to approve the plan Tim Morris seconded, and the motion carried. The motion was passed with the following vote: Voting “yea” – Butler, Hill, Hooten, Jones, Lee, and Morris.

### **Approval of Noticing the Security Fee**

Dr. Sidor reminded the board that at the April meeting it was discussed that a \$10 per semester/student level was recommended. Dr. Sidor explained that the recommendation is for a credit hour based fee and he asked Dr. Bigard to explain how the funds would be used to improve student security and safety. She explained that we have not received sufficient funds for infrastructure repair, and have no other means of generating revenue to fund the purchase, installation, and monitoring of video surveillance cameras and access controls systems. She researched the options and a \$2 per credit hour charge to all “fee-paying” students is the best route for LSSC.



Bret Jones made a motion to approve the Public Notice statement for the \$2 Security Equipment Fee, effective fall 2019 and Marcia Butler seconded and the motion carried. The motion was passed with the following vote: Voting “yea” – Butler, Hill, Hooten, Jones, Lee, and Morris.

### OTHER CONSIDERATIONS

#### **As Needed by Chairman/President**

Vice Chairman Lee reviewed the events on the calendar. She announced that the next Board meeting will be on Wednesday, May 15, 2019, at 5 p.m. for the regularly scheduled meeting at the Leesburg Campus.

There being no further business, the meeting was adjourned at 6:33 p.m.

Respectfully submitted,

ATTEST:

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Peter F. Wahl, Chairman

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Stanley M. Sidor, Ed. D.  
Secretary/College President

Recording Secretary: Claudia Morris